



December 3, 2013

Board of School Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the November 18, 2013 Regular Board Meeting Minutes, the November 18, 2013 Committee of the Whole Meeting Minutes and the November 18, 2013 Building and Property Meeting Minutes.

3. Election of the Temporary President

"...there shall be elected from the hold-over members a temporary president, and the secretary of the board shall act as secretary of such meeting. The certificates of the election or appointment of all new school directors shall be read, and a list of the legally elected or appointed and qualified school directors prepared."

Elected _____(temporary appointment)

4. Election of Officers

Refer to Sections 402 and 404 of the Public School Code of 1949.

4.1 Election of the **President** - One Year Appointment

Elected _____

The Board President will begin her/his duties.

4.2 Election of the **Vice-President** - One Year Appointment

Elected _____

4.3 Election of the **Treasurer** - One Year Appointment

Elected _____

5. APPOINTMENTS

5.1 Tax Collection Committee

Current Representative - Mr. Wilbur Wolf, Jr.
Mr. William Swanson

Appointed _____

Appointed _____

5.2 Pennsylvania School Boards Association Legislative Chairperson - One Year Appointment

Current Representative - Mr. Robert Barrick

Appointed _____

5.3 Capital Area Intermediate Unit - One Year Appointment

Current Representative - Mr. Wilbur Wolf, Jr.

Appointed _____

5.4 Athletic Council - One Year Appointment

Current Representative - Mr. William Swanson
Mr. Richard Roush
Mr. David Gutshall

Appointed _____

Appointed _____

Appointed _____

5.5 District Improvement Committee - One Year Appointment

Current Representatives – Mr. Richard Norris
Mr. John McCrea

Appointed _____

Appointed _____

APPOINTMENTS (. . . continued)

5.6 Meet and Discuss Committee for Classified Employees - One Year Appointment

Current Representatives – Mr. Kingsley Blasco, Chairperson
Mr. William Piper

Appointed _____

Appointed _____

5.7 Cumberland Perry Area Vocational Technical School - One Year Appointment

Current Representatives – Mr. William Piper
Mr. Wilbur Wolf, Jr.

Appointed _____

Appointed _____

5.8 Pennsylvania School Boards Association Liaison - One Year Appointment

Current Representatives – Mr. Richard Roush

Appointed _____

5.9 Buildings and Property Committee

Current Representatives - Mr. Robert Barrick, Chairperson
Mr. William Piper
Mr. William Swanson
Mr. Richard Roush

Appointed _____

Appointed _____

Appointed _____

Appointed _____

APPOINTMENTS (. . . continued)

5.10 Finance Committee

Current Representatives - Mr. Kingsley Blasco, Chairperson
Mr. William Swanson
Mr. David Gutshall
Mr. William Piper

Appointed _____

Appointed _____

5.11 South Central Trust Board

Current Representative - Mr. Kingsley Blasco

Appointed _____

6. Student/Staff Recognition and Board Reports - Megan Carr/Daulton Hershey

6.1 Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, will recognize those Vocational-Technical School students who earned "Student of the Quarter" awards for the first quarter of the 2013-2014 school year.

Grade 10	Samantha Heckendorn	American Studies
Grade 10	Isaac Eshenour	American Studies
Grade 10	Taylor Farlling	Automotive Technology I
Grade 11	Jenna Keller	World Studies
Grade 12	Natasha Foose	Cosmetology 3
Grade 12	Owen Dechene	Carpentry 3
Grade 12	Taylor Heilman	Computer Information Systems 3

6.2 Recognition of Students of the Quarter

Mr. Steven Smith will also recognize those students who have earned the academic achievement award for the first quarter for the 2013-2014 school year.

Agriculture Department

Grade 9 Lauren Seiple
Grade 10 Tiffany Lehman
Grade 11 Darian Foga
Grade 12 Michael Romano

Math Department

Grade 9 Zach Gantz
Grade 10 Isaac Eshenour
Grade 11 Chloe Fealtman
Grade 12 Mike Romano

PE/Health Department

Grade 9 Emily Franklin
Grade 10 Emily Burke
Grade 11 Aric Smoker
Grade 12 Greg Warner

Science Department

Grade 9 Emily Siwy
Grade 10 Sarah Ickes
Grade 11 Ashley Snyder
Grade 12 Kylie Brandt

Social Studies Department

Grade 9 Emily Franklin
Grade 10 Sarah Ickes
Grade 11 Ashley Snyder
Grade 12 Brooke Baseshore

7. Treasurer's Report

7.1 Payment of Bills

General Fund	\$ 1,291,616.19
Capital Projects	\$ 69,259.53
Cafeteria Fund	\$ 58.00
Student Activities	\$ <u>18,365.59</u>
Total	\$ 1,379,299.31

8. Reading of Correspondence

9. Recognition of Visitors

10. Public Comment Period

11. Structured Public Comment Period

12. Old Business

13. New Business

14. New Business - Personnel Actions

14.1 Per Diem Substitute Teachers

Zachorry Fore - Physical Education/Health

Zachary Horn - Secondary Social Studies

Joanne Perry - Elementary Education

Erin Reed - English 7-12

The administration recommends that the Board of School Directors approve the additions listed to the 2013-2014 per diem substitute teacher list.

14.2 2013-2014 Lifeguard

Alexandra Walker

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2013-2014 school year, pending receipt of all required paperwork.

New Business - Personnel Actions

14.3 Coaching Appointment

Coaching Appointment Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed to serve as a coach for the 2013-2014 school year.

Lexi Arnold Junior High Volleyball Coach

The administration recommends that the Board of School Directors appoint the above listed individual to serve as a coach for the 2013-2014 school year, as presented.

14.4 Life Skills Aide

Mr. William Gillet, Supervisor of Special Education would like to recommend the individual listed as a life skills aide at Oak Flat Elementary School, replacing Ms. Boegel who is transferring to a position at the Middle School.

Debra Fetter

The administration recommends that the Board of School Directors appoint the above listed individual to serve as a life skills aide as presented.

14.5 Resignation

Mr. Daryl Balseiro, High School Band Director/Music has submitted his letter of resignation as a High School Band Director/Music, effective Monday, January 20, 2014.

The administration recommends that the Board of School Directors accept Mr. Balseiro's resignation as a High School Band Director/Music, effective January 20, 2014.

15. New Business - Other Actions

15.1 Case A of 2013-2014

The parents of the student in Case A of the 2013-2014 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case A of the 2013-2014 school year for a period of forty-five (45) days, reduced to thirty (30) days, predicated upon completion of the Student Assistance Team process. The student will be placed in an Alternative Placement during these forty-five (45) days. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason.

New Business - Other Actions

15.2 Acceptance of Financial Audit for 2012-2013

Mr. James Lyons from Greenawalt & Company presented the District's 2012-2013 financial audit report at the November 18, 2013 Committee of the Whole meeting. Board members received copies of the financial audit report prior to that meeting.

The administration recommends that the Board of School Directors accept the District's 2012-2013 financial audit report as presented by Mr. James Lyons from Greenawalt & Company.

15.3 Proposed Updated Job Description

The administration has made some revisions to the job description listed. A copy of the job description has been included with the agenda. The updated job description was an information item on the November 18, 2013 School Board Agenda.

Superintendent

The administration recommends that the Board of School Directors approve the job description listed above as presented.

15.4 Approval of Wolf Consulting Engineers Annual Contract

Over the past two years the District used Wolf Consulting Engineers, LLC as both a consultant and project manager for capital projects. This contract would renew the engineering services contract for another year. The contract and rates are included for review.

The administration recommends the Board of School Directors approve the 2014 Service Contract with Wolf Consulting Engineers, LLC as presented in the agenda.

15.5 Approval of Engineering Services for Repaving Project

The Building & Property Committee and administration established the summer of 2014 for a paving project that looks at all District drives and parking lots. The administration conducted some initial coordination with CenterPoint Engineering, Inc. to submit a proposal to develop and manage the project. The proposal is attached.

The administration recommends the Board of School Directors approve the proposal for engineering services from CenterPoint Engineering, Inc. to develop and manage a 2014 paving project at a cost of \$24,370 to be paid from capital project funds.

New Business - Other Actions

15.6 Capital Project Closures

There are nine capital projects that are finished and have funds attached to them. These projects are finished and can be closed reallocating the \$94,829 back into the capital projects fund balance. The nine projects are highlighted in orange on the included spreadsheet.

The administration recommends the Board of Directors close the nine capital projects shown in the agenda and reallocates \$94,829 back into the capital project fund balance.

15.7 Approval of Network and Wifi Expansion Project

To enable a smooth transition to individual devices for all 6-12 students in 2014/15 school year, expansion of network infrastructure is required to support the increased WiFi density in classrooms and other common areas. This project would focus on the MS, MR, NV and OF along with building a Wifi "bubble" at the MS and HS to enable 24/7 access inside and outside the buildings. It would also include some licenses, software and servers to provide remote desktops via terminal services.

The administration recommends the Board of School Directors approve the network infrastructure improvements at a cost of \$202,000 to be paid from the capital projects fund.

15.8 Agreements of Sale for Plainfield and Frankford Elementary Schools

A motion to approve the third endorsement to the Agreements of Sale for the Plainfield and Frankford Elementary Schools for the sole purpose of extending the closing date to be within 45 days of Court Approval, but in no event later than March 15, 2014.

15.9 Approve of Reimbursement Resolution

In preparation for financing of the Oak Flat project, RBC Capital Management and Public Financial Management recommend the Board approve a resolution for reimbursement of any potential down payment(s) as part of the Oak Flat project.

The administration recommends the Board of Directors approve the reimbursement resolution as presented.

16. New Business – Information Item

16.1 Comprehensive Plan Approval

Mrs. Jeanne Temple, Assistant Superintendent is recommending that the Comprehensive Plan be approved by the Board of School Directors at the December 16, 2013 Board Meeting. Mrs. Temple will be distributing a summary of the plan prior to the meeting and will be making a brief summary statement this evening.

The Comprehensive Plan will be an action item at the December 16, 2013 Board meeting.

17. Future Board Agenda Items

18. Board Reports

18.1 District Improvement Committee - Mr. Norris/Mr. McCrea

18.2 Athletic Committee - Mr. Swanson

18.3 Vocational -Technical School - Mr. Wolf/Mr. Piper

18.4 Buildings and Property Committee - Mr. Barrick

18.5 Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

18.6 South Central Trust - Mr. Blasco

18.7 Capital Area Intermediate Unit - Mr. Wolf

18.8 Cumberland County Tax Collection Committee - Mr. Wolf

18.9 Superintendent's Report

18.10 Future Board Agenda Items

19. Meeting Closing

19.1 Business from the Floor

19.2 Public Comment Regarding Future Board Agenda Items

19.3 Adjournment

Meeting adjourned at _____ PM, December 3, 2013.

Next scheduled meeting is: **December 16, 2013**